



Premises Licence Part A

Premises licence number: BH084518

Postal address of premises, or if none, ordnance survey map reference or description:	
Havana 61 Charminster Road	
Post town: Bournemouth	Post Code: BH8 8UE
Telephone number: 01202 789777	

Licensable activities authorised by the licence:
Live Music Recorded Music Late Night Refreshment Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:
Live Music Monday - 12:00 to 03:00 Tuesday - 12:00 to 03:00 Wednesday - 12:00 to 03:00 Thursday - 12:00 to 03:00 Friday - 12:00 to 03:00 Saturday - 12:00 to 03:00 Sunday - 12:00 to 03:00 Performance of live music will take place indoors. Recorded Music Monday - 12:00 to 03:00 Tuesday - 12:00 to 03:00 Wednesday - 12:00 to 03:00 Thursday - 12:00 to 03:00 Friday - 12:00 to 04:45 Saturday - 12:00 to 04:45 Sunday - 12:00 to 03:00 Playing of recorded music will take place indoors. Late Night Refreshment Monday - 23:00 to 03:00 Tuesday - 23:00 to 03:00 Wednesday - 23:00 to 03:00 Thursday - 23:00 to 03:00 Friday - 23:00 to 05:00 Saturday - 23:00 to 05:00 Sunday - 23:00 to 03:00 Provision of late-night refreshments will take place indoors. Supply of Alcohol Monday - 12:00 to 03:00 Tuesday - 12:00 to 03:00 Wednesday - 12:00 to 03:00 Thursday - 12:00 to 03:00 Friday - 12:00 to 04:45 Saturday - 12:00 to 04:45 Sunday - 12:00 to 03:00

The opening hours of the premises:

Monday - 12:00 to 03:00
 Tuesday - 12:00 to 03:00
 Wednesday - 12:00 to 03:00
 Thursday - 12:00 to 03:00
 Friday - 12:00 to 05:00
 Saturday - 12:00 to 05:00
 Sunday - 12:00 to 03:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed on the premises.

Part 2**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:**

Mr Tarek Halabi
 61 Charminster Road
 Bournemouth
 BH8 8UE

Registered number of holder, for example company number, charity number (where applicable):

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr Tarek Halabi

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

BH13970
 Bournemouth Borough Council

Annex 1 – Mandatory conditions

Mandatory Conditions (Sections 19,20,21 LA 2003)

- 1.1. There shall be no sale or supply of alcohol when there is no designated premises supervisor in respect of this premises licence or at a time when the said premises supervisor does not hold a personal licence or when his/her licence is suspended.
- 1.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 1.3. Any person used to carry out a security activity as required under condition 2.2 (2.2.1 to 2.2.7) below must be licensed by the Security Industry Authority.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

- 1.4.
- 1.5. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 1. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (iii) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (b) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (c) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti- social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (d) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 1.6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 1.7.
 1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

1.8. The responsible person must ensure that -

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

The Licensing Act 2003 (Mandatory Conditions) Order 2014

1.9.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (iv) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (d) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

Prevention of Crime and Disorder:

- 2.1. A CCTV system shall be installed and thereafter maintained in good working order to cover all entry and exit points enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with correct date and time stamping.
 - 2.1.1 Facilities to view recordings shall be made available immediately upon the request of Police or an authorised officer of the council throughout the preceding 31 day period and copies of recordings shall be provided in playable format as soon as reasonably practicable provided that the requests are compliant with data protection legislation and that the person or organisation requesting copies of the recording(s) agree to return any USB or other storage device used for this purpose within 6 months of the same being given to them.
 - 2.1.2 To facilitate compliance with this condition, a staff member from the premises who is conversant with the operation of the CCTV system shall be always on the premises when the premises are open to the public.
 - 2.1.3 Appropriate signage advising customers of CCTV being in operation shall be prominently displayed in the premises.
 - 2.1.4 A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained and any fault recorded
- 2.2. A minimum of 1 SIA registered door staff shall be deployed on Friday and Saturday nights (and any Sunday falling on a Bank Holiday weekend) from 22:00 hours and 2 from 23:00 hours until the premises close and all customers have departed UNLESS the basement of the premises are in operation in which case 3 door staff shall also be deployed from 01:00 hours until the premises close and all customers have departed.
 - 2.2.1 All door staff stationed at the entrance to the premises shall be provided with Body Worn Video (BWV).
 - 2.2.2 Door staff shall be instructed to:

- (a) Randomly search customers for drugs and weapons, to confiscate any such items found and to report the same to the police;
- (b) Monitor persons smoking outside the premises, limit their numbers to no more than 12 at any one time, encourage passers-by who might stop to talk to smokers to move on and to ensure that noise caused by persons outside the premises is kept to a minimum.
- (c) Comply with the conditions relating to dispersal.

2.2.3 The Incident book shall be used to record the full name, date of birth and 16 digit badge number of any SIA door staff who are deployed on the premises. Door staff shall be instructed to document any incident occurring at the premises before going off duty and to record the number of customers in the premises on an hourly basis after 22:00.

2.2.4 The DPS shall risk assess the need for door supervision for other times and dates.

2.2.5 Door supervisors shall be provided in such numbers, between such times and on such dates as determined by the outcome of the risk assessments.

2.2.6 If it is intended to show any major sporting event on a television within the premises (other than Snooker or Pool tournaments, golf, motor racing events, athletics competitions or tennis or cricket matches), or to hold any function, special event or live music, the Premises shall conduct a written risk assessment to determine whether it is appropriate to deploy door supervisors for a period of time before the event is scheduled to start, during the event and for a period of time after the event is scheduled to end and shall deploy door supervisors in accordance with the outcome of the risk assessment. Such risk assessments shall also be conducted at the request of the Police in respect of any other event scheduled to take place at the premises.

2.2.7 Copies of all risk assessments shall be retained on the premises for a minimum period of 6 months and shall be made available for inspection by police and other authorised officers on request.

2.3 Customers shall not be admitted or re-admitted to the premises after 03:30 hours on any Friday or Saturday night, save for customers who have temporarily left the premises to smoke, make a telephone call or for some other legitimate reason.

2.4 An incident log and refusals register shall be maintained at the premises, either as written or computer records and either combined or separately. The incident log shall include the date and time of the incident and the name(s) of the member(s) of staff who involve and shall record the following:

- (a) any incidents of crime and/or disorder occurring in or immediately outside the premises (the latter only when the premises are open) and any crime reported to the premises.
- (b) any ejections from the premises
- (c) any seizure of drugs, weapons or other prohibited items.
- (d) any faults in the CCTV system and/or any equipment used at the premises for the purpose of searching or scanning.
- (e) all visits by authorised officers

2.4.1 The refusals register shall record any refusal of the supply of alcohol.

2.4.2 The incident log and refusals register is to be checked on a weekly basis by the DPS of the premises or their deputy and shall be made available for inspection on request by a police or other authorised officer.

- 2.5 The premises shall maintain membership of the local Pubwatch scheme (or any successor scheme); a senior member of staff shall attend all Pubwatch meetings unless an emergency arises preventing such attendance and the premises shall support Pubwatch initiatives.
- 2.6 A drug safe shall be available on the premises to deposit any illegal substances found. The holder of the licence shall notify the police of the seizure of any significant quantity of drugs (i.e. more than might be reasonably be regarded as for personal use) as soon as is reasonably practicable and shall also notify the police when the drugs safe needs to be emptied. Any drugs shall either be handed to the police or disposed of in a manner recommended by the police.
- 2.7 There shall be a clear visible notice displayed on the premises advising those attending that the Police shall be informed if anyone is found in possession of controlled substances or weapons.
- 2.8 Toilet checks shall be conducted at least once every hour from 22:00 hrs until all customers have left the premises and the time and signature or initials of the person conducting these checks to be documented and retained for 6 months.

Public Safety

- 2.9 All staff involved in the sale of alcohol shall also be instructed as to steps to be taken in the event that a customer appears to be unwell as a result of consuming drugs or too much alcohol. This to include ensuring that the person concerned is:
 - (a) Given appropriate First Aid if necessary by a suitably qualified member of staff; and
 - (b) Accompanied by a responsible person or member of staff until either arrangements are made for the customer to safely leave the premises or appears to have recovered.
- 2.10 Staff shall also be trained regarding the "Ask Angela" scheme whereby a person concerned about their own welfare may discretely ask for assistance.

Prevention of Public Nuisance

- 2.11 There shall be no drinking outside the premises and customers shall not be allowed to take drinks purchased on the premises out of the premises.
- 2.12 The folding front door of the premises shall be closed no later than 23:00 hours and not reopened (save for normal access, egress and in the event of an emergency) until the following day.
- 2.13 The premises shall operate a dispersal policy whereby:
 - (a) On Friday, Saturday and any other night that the premises are open after 03:00 hours:
 - (b) The lights shall be turned up no later than 15 minutes before closing, the sale/supply of alcohol shall cease and the volume of music shall be reduced to no more than background levels.
 - (c) On all nights the premises are open, a senior member of staff shall station themselves at the front door of the premises at least 15 minutes before the scheduled closing time to ensure that customers are asked to leave quietly and to encourage them to disperse from the immediate area as quickly as possible. Whenever door staff are deployed, they shall also be instructed to ask customers to leave quietly and to encourage them to disperse from the immediate area as quickly as possible.
- 2.14 A notice shall be prominently displayed on or near the exit from the premises requesting that Customers respect neighbours and leave the premises quickly and quietly.
- 2.15 There shall be no performances by live musicians or bands at any time (but for the avoidance of doubt, this shall not prevent records being played by Disc Jockeys in the premises).

Protection of Children from Harm

- 2.16 Children shall not be permitted to the premises except for private, pre-arranged functions.
- 2.17 The premises shall operate a "Challenge 25" policy whereby any person who appears to be under the age of 25 shall be required to produce photographic proof of age in the form of a driving licence, passport, residence permit, military ID or a holographically marked "PASS" scheme identification card. Appropriate signage advertising the policy shall be prominently displayed in the premises.
- 2.18 All staff working at the premises concerned with the sale of alcohol shall be trained on the law relating to prohibited sales, the age verification policy adopted by the premises in accordance with the Local Authority Trading Standards package of training No Proof of Age No Sale - (NPOANS) – or other recognised training scheme and also trained in the conditions attaching to the premises licence (including in particular conditions relating to the welfare of customers and the dispersal policy).
 - 2.18.1 Refresher training shall be provided at least once every 6 months.
 - 2.18.2 A written record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by police, licensing or other authorised officers.

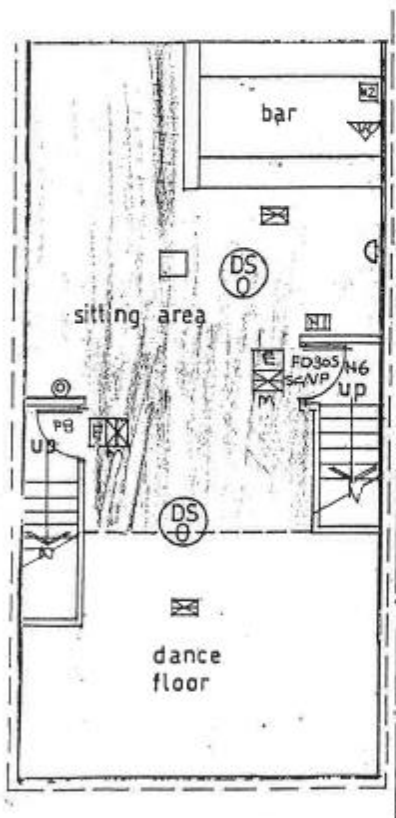
Annex 3 – Conditions attached after a hearing by the licensing authority

- 3.1 When regulated entertainment takes place all windows and doors – including the door to the basement area – shall remain shut at all times, except for entry and exit of customers.
- 3.2 Noise from the premises shall not be audible at nearby residential properties between the hours of 23:00 and 07:00 hours.

Annex 4 – Plans

This licence is issued in accordance with the plan submitted with the application, dated 31 December 2013 numbered M137539, as attached.

HAVANA WINE BAR
 61 CHARMINSTER ROAD
 BOURNEMOUTH
 BH8 8UE
 SCALE: 1-100



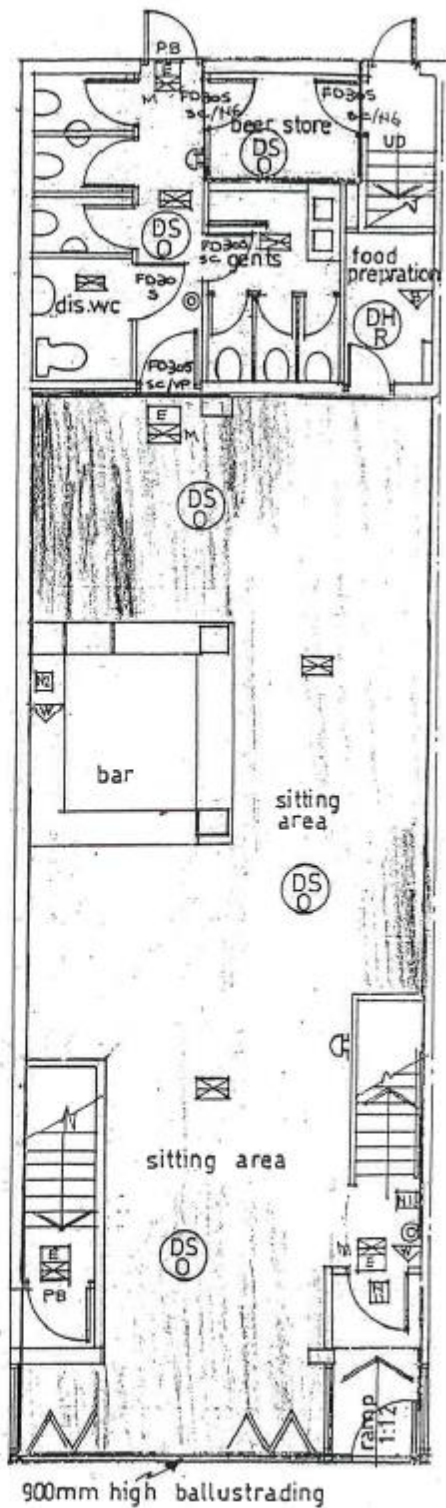
BASEMENT

BOURNEMOUTH BOROUGH COUNCIL
 LICENSING SECTION

31 DEC 2013

APPROVED

REF. No. M 137539



900mm high ballustrading

PROPOSED GROUND FLOOR LAYOUT

Premises Licence Part B

Premises licence number: BH084518

Postal address of premises, or if none, ordnance survey map reference or description:	
Havana 61 Charminster Road	
Post town: Bournemouth	Post Code: BH8 8UE
Telephone number: 01202 789777	

Licensable activities authorised by the licence:
Live Music, Recorded Music, Late Night Refreshment, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:
Live Music (Indoors): Monday to Sunday - 12:00 to 03:00 Recorded Music (Indoors): Sunday to Thursday - 12:00 to 03:00 Friday to Saturday - 12:00 to 04:45 Late Night Refreshment (Indoors): Sunday to Thursday - 23:00 to 03:00 Friday to Saturday - 23:00 to 05:00 Supply of Alcohol: Sunday to Thursday - 12:00 to 03:00 Friday to Saturday - 12:00 to 04:45

The opening hours of the premises:
Sunday to Thursday - 12:00 to 03:00 Friday to Saturday - 12:00 to 05:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:
Alcohol will be consumed on the premises.

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:
Mr Tarek Halabi, 61 Charminster Road, Bournemouth, BH8 8UE

Registered number of holder, for example company number, charity number (where applicable):
N/A

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:
Mr Tarek Halabi

State whether access to the premises by children is restricted or prohibited:
See condition 2.16



Issued: 24 November 2005

Revised: 17 November 2023 (Minor Variation)

Mrs Nananka Randle
Licensing Manager